



General Manager
334 Front Street
Ketchikan, AK 99901

Phone (907) 228-5603
Fax (907) 225-5075

TRANSMITTAL MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Lacey G. Simpson, Acting General Manager

DATE: April 27, 2022

RE: **Authorizing Budget Transfer – Electric Division-Whitman Lake Skiff**

The motion detailed below was prepared at the request of Acting Electric Division Manager Jeremy Bynum, who asked that it be placed before the City Council for consideration at its meeting of May 5, 2022. If adopted, the motion provides for transferring \$8,834 from the Electric Division's 2022 Additional Projects capital account to the Electric Division's 2022 Minor Vehicles and Moving Equipment account (Account 790.20) to replace the Whitman Lake workboat that was disposed of in accordance with KMC 3.12.070(a).

Acting Electric Division Manager Jeremy Bynum will be attending the City Council meeting of May 5, 2022, in order to address any questions and/or concerns that Councilmembers may have.

A motion has been prepared for City Council consideration.

RECOMMENDATION

It is recommended that the City Council adopt the motion authorizing the Acting General Manager to transfer \$8,834 from the Electric Division's 2022 Additional Projects capital account to the Electric Division's 2022 Minor Vehicles and Moving Equipment account (Account 790.20) to replace the disposed of Whitman Lake workboat.

Recommended Motion: I move the City Council authorize the Acting General Manager to transfer \$8,834 from the Electric Division's 2022 Additional Projects capital account to the Electric Division's 2022 Minor Vehicles and Moving Equipment account (Account 790.20) to replace the disposed of Whitman Lake workboat.



Electric Division
1065 Fair Street
Ketchikan, AK 99901

Phone: (907) 225-5505
Fax: (907) 247-0755

TRANSMITTAL MEMORANDUM

TO: Lacey Simpson, Acting KPU General Manager

FROM: Jeremy T. Bynum PE, Acting Electric Division Manager

DATE: April 19, 2022

SUBJECT: Budget Transfer – Whitman Lake Skiff

This is a request for City Council to approve a budget transfer for the purchase of a skiff (workboat) for Whitman Lake.

In January 2022, KPU evaluated the safety of the Whitman Lake workboat. After interviews with the work crews, review of proper in-water work standards, and federal law; the workboat was identified as a work hazard due to its design and not meeting regulatory requirements (33 CFR 181 and OSHA 29 CFR 1926). KPU immediately removed the workboat from service. In March, the workboat was disposed of in accordance with KMC 3.12.070.

A replacement workboat has been identified; City Council approval is required because the minor capital purchase includes budget transfer.

Recommendation: It is recommended that the City Council authorize the transfer of \$8,834.00 from Electric Division CIP Additional Project Account 730.00 to Electric Division Minor Capital Outlay Account 790.20.

Attachment: 20220419 Bayco 01-EST1933.pdf

Cc: Mark Adams, Electric Division Operations Manager
Kim Hendricks, Administrative Assistant
Diane Bixby, Administrative Assistant



The Bay Company
636 Stedman Street
Ketchikan AK 99901
907-225-3342
907-247-3343
bayco@kpunet.net
www.baycompany.com

Sold To: Estimate # 01-EST1933

City of Ketchikan-Cust
334 Front Street
Ketchikan AK 99901

No Tax, Balance 570.00 TraceyS@City.Ketchikan.Ak.U

Estimate	Salesperson	Customer	Tax Number	Date	Charge	PO Number
01-EST1933	MV	2216	NO TAX	03/31/2022	N	

Quote for 1660 SeaArk with floor.

SKU	Description	Qty	Retail	Price	Extended
1660MVJT-G-25	SeaArk 1660MVJT Green 25" Transom	1	7598.00	7598.00	7598.00
1872-FLOOR	.125 GAUGE, LEVEL, TREADPLATE FLOOR	1	2018.67	1236.00	1236.00
Parts	8,834.00	Labor	0.00	Other	0.00

A 2% Credit Card Processing Fee will be applied to all invoices over \$5,000.

Sale Total	8,834.00
Shop Supplies	0.00
Tax	0.00
Grand Total	8,834.00
Deposits	0.00
Amount Due	8,834.00